

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

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(916) 445-8752
HTTP://WWW.CCCCO.EDU

*Contact Vicki
Warner w/ my
plan*

*We have a problem
your cooking classes
Call me ASAP!
(+ all to other
Admins)*



July 21, 2004

Lynda Fairly, Vice President
Santa Barbara Community College
310 West Padre Street
Santa Barbara, CA 93105-4366

*Lynda
9/18/04
Francis Montgomery calls
will e-mail Vicki*

Dear Ms. Fairly,

This letter brings us up-to-date on the 73 noncredit course applications submitted by Santa Barbara City College. We appreciate your patience, as we have had to go through a backlog of courses to bring our files current. The last recorded date of submission of a noncredit application from your college was on June 1, 2004. All noncredit courses approved prior to June 1, 2004 are considered as one-time approvals and not valid after June 30, 2004. Thus, all courses should be removed from the noncredit course approval inventory once they have been completed. In addition, any course offered in June 2004 should be part of the 2004 - 2005 academic year and will be valid until June 30, 2005.

Noncredit Courses Approved: *thru 6/1/04*

Approved Courses by Title:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Quilting/Appliqué: The Thirties Revisited 2. Get Your Act Together: Instrumental and Vocal Performance 3. Jane Austen: Pride and Prejudice and Mansfield Park 4. Calligraphy Workshop 5. Introduction to Drawing 6. Jewelry: Clasps and Connection 7. Jewelry: Using the Hydraulic Press for Jewelry Making 8. Jewelry Stone Setting 9. Making Art with Lead Glass 10. Watercolor Workshop with Jim Salchak | <ol style="list-style-type: none"> 11. College and Mixed Media: Art in 2 and 3 Dimensions 12. The Joy of Working in Mixed Media (part of a series) 13. The Joy of Working in Mixed Media Continued (part of a series) 14. More Cosmati Patchwork 15. Specialized Enameling Techniques 16. Healing Power of Ancient Mythologies 17. Hypnotherapy for Health, Harmony and Peak Performance 18. Meditation Pure and Simple 19. Soul Choir 20. Coming of Age Together- Celebrate the Connection |
|---|---|

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21. Arroyo Hondo Spring Landscape Painting Workshop

22. High Protein-Low Carb *27 + 30 food*

23. Decision-Making Using Instincts and Intuition

24. You're the Parent, Now What?

25. The Scarlet Letter: Meeting Hawthorne Again for the First Time

26. Italian Garden Design: From Pompeii

27. Fabric Bowls

28. From Success to Significance

Noncredit Courses Denied

The following courses have been denied because the course outline of record shows insufficient instructional hours and/or because of poor quality. Courses that are submitted with less than six hours of instruction, unless they are part of a course of study or a series of related modules, are not eligible for noncredit course approval. For example, you may want to consider combining modules that assist learners to understand factors that support healthy families and personal relationships such as *Can We Talk? Adult and Aging Parents Together*, *Care Giving is a Team Effort*, and *Aging Gracefully? Get Real* into one course. If you are unable to combine these modules into a course or course of study, consideration should be given to offering such classes under community service.

Quality refers to the efficacy of the course outline of record, which means "the course design needs to be of sufficient scope/breadth and depth to warrant state apportionment," and the course design is such quality in content and breadth that it will enable the students to achieve the course objectives.

A course that is focused primarily on spirituality is not eligible for noncredit apportionment and should be offered as a community service class. *→ feedback*

cp! → A single asterisk at the end of the course title means the course outline of record lacks sufficient quality in terms of breadth, depth, skill development, and/or personal development. For example, a Home Economics course that focuses primarily on learning a particular recipe or cuisine lacks breadth (general knowledge). Noncredit courses eligible for apportionment under Home Economics must include sufficient content on healthy foods and balanced nutrition; food selection and meal planning; and health and safety issues surrounding the preparation and storage of food. Classes that mainly focus on learning a particular recipe are primarily recreational in character and are more appropriate to be offered through community services.

A double asterisk at the end of the course title means the course design is for the general student population and does not adequately reflect the needs of the eligible target population (e.g. older adults, disabled, immigrants).

Short-term vocational education programs with high employment potential must have conducted some form of a labor market assessment. The need/justification for the course must be coded as a one, two or six to be considered for approval.

Denied Courses by Title:

1. Aging Gracefully? Get Real (2 hrs.)

2. Breaking Loose from Unhealthy Assumptions (2 hrs.)

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3. Can We Talk? Adults and Aging Parents Together (3hrs)
4. Care Giving-Is a Team Effort (2.5 hrs.)
5. Curtain Up on a Legacy (2 hrs.)
6. The Gentle Side of Matriarchy (2 hrs.)
7. Hiring Help in the Home for the Aged and Infirm (3hrs.)
8. How to Save on Prescription Cost (2 hrs.)
9. Living with Diabetes and Visual Loss (2 hrs.)
10. The Nature of Service As a Catalyst for Healing (2 hrs.)
11. The Power of No -Take Charge of Your World (3 hrs)
12. Reasons for Hope (2 hrs.)
13. Remembering What's Important (2 hrs.)
14. Simply Living/Living Simply (2 hrs.)
15. Spouses: Don't Go Broke Paying for Nursing Home (2 hrs.)
16. A Stitch In Time: Legal Preparation for Elderhood (2 hrs.)
17. Vibrant Living (2 hrs.)
18. The Truth about Nursing Homes and Residential Rights (2 hrs.)
19. Wisdom Traditions of Spiritual Paths (2 hrs.)
20. Becoming Your Own Hero (5 hrs.)
21. What is it Like Living with Lou Gehrig's Disease (1.5 hrs.)
22. Fat Quarter Quilts (Inconsistency in hours between the application and course outline. Application shows thirty hours and the course outline shows one hour lecture and demonstration and a two-hour workshop for a total of three hours)

23. Watercolors of John Singer Sargent (2 hrs.)
24. The Continuing Dream Reality* & ** (6 hrs.)
25. Reiki; An Ancient Healing Art* & ** (6 hrs.)
26. Fine Woodworking: Theory and Practice* (33 hrs.) (No labor market justification)
27. Virus Protection, Span Maintenance and eBlocking* (15 hrs.) (No labor market justification)
28. XP Windows Movie Maker* (15 hrs.) (No labor market justification)
29. XP, XP Office and Operating Systems: Windows XP Basics* (15 hrs.) (No labor market justification)
30. Boosting Children's Social and Emotional Skills (2 hrs.)
- 31. Teens and Parents Cook Together* (30 hrs.) *New title change!*
32. Vegetarian Cooking: Vietnamese Style* (30 hrs.)
33. Winter Comfort Foods* (30 hrs.)
34. Seasonal Winter Cuisine* (30 hrs.)
35. Marco Polo's Spice Journey* (21 hrs.)
- 36. Indian Vegetarian Cooking* (10 hrs.) *2200 + food*
- 37. Cooking Fresh from the Farmer's Market (4 hrs.) *Enrollment fee 1200 + food*
38. Teenage Pregnancy Prevention - Conscious Conception and Parenting (4.5 hrs.)
39. New Picnic Main Meal Salads (3 hrs.)
40. Sushi for Singles (3.5 hrs.)
41. Lazy Dazy Summer Brunch (4 hrs.)
42. Delicious Marinades* (6 hrs.)
43. Lunch in the Raw (4 hrs.)
44. How to Make Your Dreams Come True** (12 hrs.)

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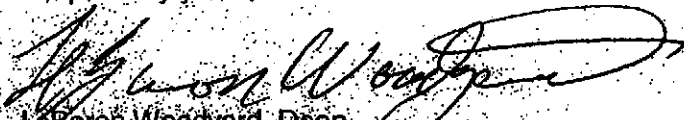
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One course, *The Art of the Feminine Movement for Health and Wellness*, has been withdrawn at your request.

As previously mentioned, because approximately half of the courses submitted provide for less than six hours of instruction, you may want to consider folding classes that have similar instructional objectives and topical themes into a modularized course or program. While we are aware that the past practice of the Chancellor's Office has not been to encourage the submittal of noncredit programs for approval, CEC, Section 84757 refers to both courses and programs. Therefore, if a college wants to design a course of study that includes a series of three and four hour modules they should contact our lead Specialist, Vicki Warner, for technical assistance. In addition, please feel free to contact her at (916) 322-1438 or at vwarner@cccco.edu if you have further questions.

Respectfully yours,



LeBaron Woodyard, Dean
Academic Affairs and Educational Services

CC: Dona Boatright
Vicki Warner
Vera Weise

523 12

to Vera
age discrimination
def. of OA
articles

From: "Weise, Vera" <VWEISE@CCCCO.edu>
To: "fairly@sbcc.edu" <fairly@sbcc.edu>
Date: 12/6/2005 10:16:07 AM
Subject: Pending Noncredit Courses for Santa Barbara City College

Good Morning, Lynda:

I am reviewing noncredit courses which you submitted for approval in June of this year. I apologize for the delay. LeBaron Woodyard, Dean of Academic Affairs and Educational Services, has made a recent decision regarding Older Adult courses meeting at least three basic criteria before approval as follows:

1. For those courses which are generic in nature but are designed for the Older Adult, the course title must include the words "older adult" or "senior." Dean Woodyard believes it is important and necessary for students reviewing a course catalogue or class schedule to immediately ascertain the student population. (Examples: Physical Fitness, Ceramics, Painting) The course description needs to be explicit the course is designed for the older adult.

2. The course objectives must include one or more objectives showing the course is intended for older adults.

3. Ideally, this design for meeting the needs of the older adult population should be weaved throughout the components of the course outline.

- Pending Older Adult Courses
- The Art of Acceptance
- Learning to Love Yourself
- ~~Drugs, Consciousness and the Mind~~
- Partnership Models: Six Archetypal Relationships

Action Requested: Please revise your Older Adult courses to comply with the above criteria. The System Office has also strengthened the area of student evaluation. Please be specific about how faculty are evaluating the student to determine if they have met the course objectives.

I will be starting a new assignment on December 12. Please fax your revisions to Vicki Warner at 916.445.6268.

Thank you.

CC: "Woodyard, LeBaron" <LWOODYAR@CCCCO.edu>, "Warner, Vicki" <VWARNER@CCCCO.edu>

Baby Boom - 60s

Lynda Lee

AAARP-

Publicly ab. "titles"